## Tax guide for newcomers under CUAET

Canada-Ukraine Authorization for Emergency Travel

Ukrainian Canadian Congress
March 2022



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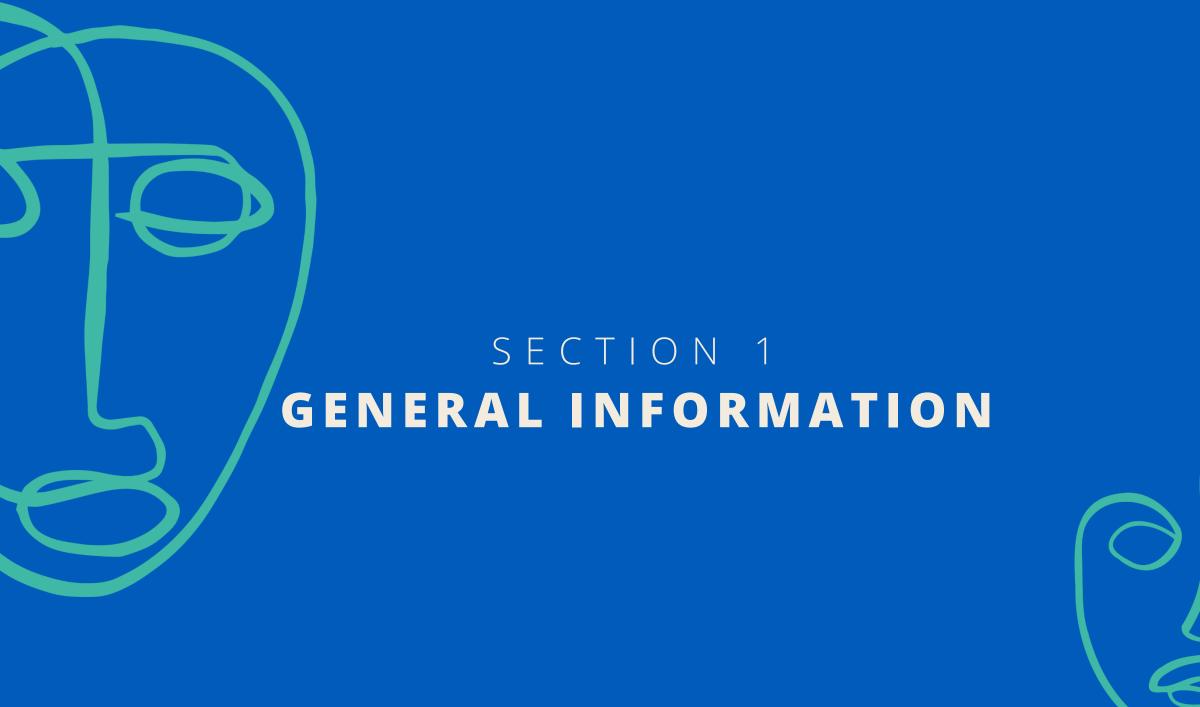
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#### Welcome!

This document provides you with information about how to file taxes in Canada under CUAET program.

Here are some things to keep in mind when looking through the document:

- Embedded links that takes you to an external website or resource are highlighted in <u>blue</u>.
- Additional Resources are available at the end of the deck.



## **DOING YOUR TAXES IN CANADA CAN BENEFIT YOU**PART 1

- As a newcomer to Canada under CUAET, filing your Canadian income tax return may be a completely new experience for you.
- The process may even seem overwhelming at first, but it doesn't have to be so complicated!



**Image source** 

## **DOING YOUR TAXES IN CANADA CAN BENEFIT YOU**PART 2

Whether you are engaging a professional tax preparer or want to learn how to file taxes on your own, **please see some basic guidance below:** 

- Name of the tax return form: Form T1 Income Tax and Benefit Return (Residents in province of Quebec have to file an additional return, Form TP1 – Income Tax Return)
- Tax year January 1 to December 31
- Tax return filing deadline Generally, April 30 of the following year (or June 15 if self-employed). For 2022 income tax returns, filing due date is May 1, 2023 (or June 15, 2023 if self-employed)



### WHO IS REQUIRED TO FILE TAXES IN CANADA?

- Even if you only lived in Canada for part of the year, you
  have to file a tax return if you have income subject to tax
  in Canada.
- You do not need to file a tax return before you can begin to receive benefits and credits.
- You do need to file a tax return to continue receiving benefits and credits after your first year in Canada, even if you had no income.
- You and your spouse will have separate tax return filings.
- Children that earn income (from employment or any other source) or who have tuition credits that they want to transfer to a parent (or use themselves), also need to file an income tax return in Canada.



Image source

## RESIDENT OF CANADA, WHAT DOES IT MEAN? PART 1

- You become a resident of Canada for income tax purposes when you have enough residential ties in Canada.
- Your residency status for income tax purposes is different from your immigration status. Generally, you establish residential ties on the day you arrive in Canada.



**Image Source** 

### RESIDENT OF CANADA, WHAT DOES IT MEAN?

#### PART 2



### Significant residential ties to Canada include:

- Home you own or lease in Canada
- Spouse or common-law partner in Canada
- Dependents in Canada

### Secondary residential ties that may be relevant include:

- Personal property in Canada, such as a car or furniture
- Social ties in Canada, such as memberships in Canadian recreational or religious organizations
- Economic ties in Canada, such as Canadian bank accounts or credit cards
- Canadian driver's license
- Canadian passport
- Health insurance with a Canadian province or territory

- Generally, if you came to Canada during the tax year (2022) and establish residential ties in Canada, then the **start date of your tax** residence in Canada would be the day you physically landed in Canada.
- If you do not establish significant residential ties to Canada, you may be a deemed resident of Canada if you spend more than 183 days in Canada.



## RESIDENT OF CANADA, WHAT DOES IT MEAN? PART 4

- However, you can still be considered **deemed non-resident** (even after meeting the 183 days rule) if you use the tie-breaker rules provided in the tax treaty between Ukraine and Canada.
- If you are a **resident of Canada**, any income earned while in Canada (even for employment services rendered for a Ukrainian employer) will generally be subject to tax in Canada (with some limited exceptions).



**Image Source** 

### WHAT IS A SOCIAL INSURANCE NUMBER (SIN)?



**Image Source** 

- A Social Insurance Number (SIN) is a **9-digit** number that is personal, confidential, and unique to you.
- You need a SIN to receive benefits and credits, open most types of bank accounts or prior to starting to work in Canada.
- You can visit Service Canada to apply for a SIN.
- If Service Canada is unable to give you a permanent or temporary SIN, the **Canada Revenue Agency** (CRA) may give you a temporary tax number (TTN) you may use to get benefits and credits, file taxes, and sign up for CRA's online services.

### WHAT INCOME IS REPORTED ON YOUR TAX RETURN? PART 1

## From the time you become a tax resident of Canada, you are subject to tax in Canada on your income from all sources earned anywhere in the world.

- Any income earned in Ukraine (or elsewhere) prior to the start date of you becoming a tax resident in Canada, is **not subject to tax** in Canada.
- If you are considered a resident of Canada and reporting your Ukrainian-sourced income (or other worldwide income), Canada provides relief to avoid double taxation by allowing a foreign tax credit on your Canadian tax return to offset the taxes paid in Ukraine (or any other country) on that same income.



<u>Image source</u>

## WHAT INCOME IS REPORTED ON YOUR TAX RETURN? PART 2

### Some examples of kinds of income to report on your tax return in Canada:

- **Employment Income** (typically reported on a T4 Statement of Remuneration slip or a Releve 1 slip if you were employed in Quebec)
- **Social Assistance Payments** (typically reported on T5007 Statement of Benefits).
- Self-employment Income



**Image Source** 

## WHAT INCOME IS REPORTED ON YOUR TAX RETURN? PART 3

### Some examples of kinds of income to report on your tax return in Canada:

- Tips, sums received from performing odd jobs etc.
- Pension income
- Investment income; Interest/Dividend/Capital Gains (which may be reported on a T5 – Statement of Investment Income or a T3 – Statement of Trust Income; capital gains must generally be tracked separately by you or your financial institution)
- Any Ukrainian income earned or received post arrival in Canada



**Image Source** 

# SECTION 2 HOW TO FILE TAXES

### **HOW DO I FILE TAX RETURN IN CANADA?**



**Image Source** 

- As a new Canadian under CUAET, you can obtain your 2022 income tax package (for paper filing) on the CRA website here.
- You may also be able to utilize free
   "pay-what-you-want" tax software to prepare
   and electronically file your return by accessing the
   options available on the CRA website <a href="here">here</a>.

### **HOW DO I GET PAYMENT?**



Apply for benefits and credits as soon as you get your SIN from Service Canada.

Then, fill out the following forms and send them to the CRA with all the required documents:

- Form RC66, Canada Child Benefits Application
- Form RC66SCH, Status in Canada / Statement of Income
- RC151 GST/HST Credit and Climate Action Incentive Payment Application for Individuals Who Become Residents of Canada

### FILING TAXES IN UKRAINE?

Do you still need to file them in Canada?



<u>Image Source</u>

- Even if you're filing taxes in Ukraine, you are still required to file income tax in Canada as well.
- You should be separately reviewing your filing obligation in Ukraine.
- In case you have income in both countries (Canada and Ukraine) post arrival in Canada, please obtain further tax advice.

# SECTION 3 TAX BENEFITS

### CANADA CHILD BENEFIT (CCB)



<u>Image Source</u>

#### **Canada Child Benefit (CCB)**

- This benefit may be available if you have at least one child under 18 years old.
- Apply for a tax-free monthly payment to help with the cost of raising your family.
- This benefit is available to eligible CUAET individuals after 18 months of stay in Canada.
- For more information, please visit <u>here</u>.

### **GOODS AND SERVICES TAX/HARMONIZED SALES TAX**

### Goods and services tax/harmonized sales tax (GST/HST) credit and climate action incentive payment

- This is a quarterly payment that helps individuals and families with low and modest income. For more information, please visit <u>here</u>.
- For information on your provincial or territorial tax and credits, please visit <u>here</u>.
- Please also see link for financial assistance provided under CUAET program, visit <u>here</u>
- Once you have filed your first tax return, you may be eligible to receive more credits and benefits, please visit here.



**Image Source** 



# SECTION 4 OTHER INFORMATION

### **COMMUNITY VOLUNTEER INCOME TAX PROGRAM**



**Image Source** 

- This is a **free program** where volunteers can do your taxes for you, if you have a modest income and a simple tax situation.
- To **find a volunteer** near you, visit <u>here</u>.

### **AUTHORIZE A REPRESENTATIVE**



**Image Source** 

- You can give permission to another person (such as a family member, friend, or accountant) to deal with the CRA on your behalf.
- You can add or remove a representative through My Account or you can fill out Form T1013, Authorizing or Cancelling a Representative, and send it to the CRA.

### SIGN UP FOR DIRECT DEPOSIT

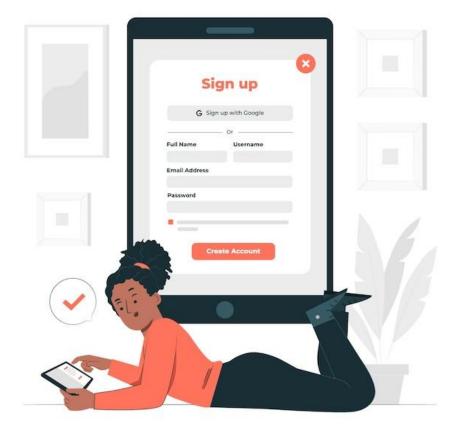


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### Why should you sign-up for direct deposit?

- With direct deposit, you can get your tax refund and benefit payments deposited directly into your bank account.
- You won't get a cheque by mail.
- To sign up, visit <u>here</u>.

### REGISTER FOR MY CRA ACCOUNT

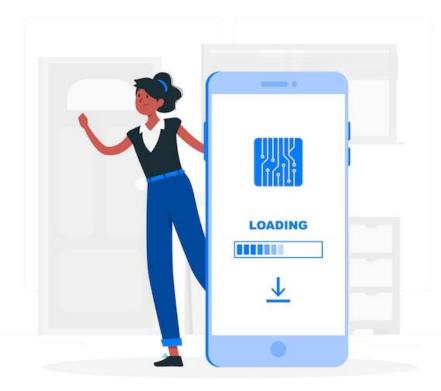


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### **Register for CRA My Account**

- After the CRA has assessed your first return, you can register for My Account to manage your tax and benefit affairs online.
- You can track your refund, check your benefits and credit payments and dates, and so much more!
- To register, visit <u>here</u>.

### **AVOID DELAYS AND INCORRECT PAYMENTS**



**Image Source** 

### **Avoid delays and incorrect payments**

- Changes to your personal information such as your marital status, the number of children in your care, and your address, directly affect your benefit payments.
- To avoid delays and incorrect payments, update your personal information in My Account or call the CRA.

## SECTION 5 ADDITIONAL RESOURCES

### **ONLINE**

### **Online**

- Information for newcomers: <u>here</u>
- Child and family benefits: <u>here</u>
- Get ready to do your taxes: <u>here</u>
- CRA forms and publications: <u>here</u>



**Image Source** 

### **PHONE**



### By phone

- To ask about benefits: 1-800-387-1193
- For general questions and to get forms: 1-800-959-8281
- Service Canada (social insurance number): 1-800-206-7218

### **COMING SOON**



Info Session Webinar for CUAET newcomers.
Stay tuned!