

St. Vladimir's Ukrainian Orthodox Cultural Centre

COVID 19 Relaunch Document

This document is generated using the Government of Alberta relaunch guidance. St. Vladimir's Cultural Centre will comply with the rules in place for the Government of Alberta and from Metropolitan Yuriy and Bishop Ilarion.

Pre-work procedures – Employees and volunteers will monitor their health to ensure they are not experiencing any symptoms of COVID 19 and are feeling well to be at the Cultural Centre.

Do Not Enter poster stating that those who are not feeling well should not enter the Cultural Centre will be posted on every entry door to the Cultural Centre.

Record of attendees – The cultural centre administrator will record all employees, visitor, and volunteer attendees and their contact details every day to help trace illness in the event of a positive COVID 19 test. Any user of the facility will be required to assign a scribe record the name and contact details of all attendees at their event at the cultural centre. Church organizations should continue to use methods to avoid in person meetings at the cultural centre until physical distancing measures are no longer in effect.

Maximum Occupancy – We will follow any guidance from Alberta Health Services regarding capacity found here: <https://www.alberta.ca/restrictions-on-gatherings.aspx#toc-2>. Any staff required for an event such as hall sitters must be included in the maximum occupancy number. All users not from the same household shall be required to physically distance at a distance of at least 2 meters. The user will be responsible for monitoring physical distancing and ensure that attendance remains under the maximum occupancy limits. Maximum occupancy of the Museum is 4 people while maintaining social distancing. Maximum occupancy of the Library is 3 people while maintaining social distancing. Disinfecting of the library and museum must be completed by the volunteers for those two locations after each day of use.

Use of masks – As per the City of Calgary bylaw, masks are required in all public areas in the cultural centre. This includes the foyer, bathrooms, hallways, museum, and library. The only exception is any rental that is following the specific guidelines from AHS for their sector.

Direction of traffic flow – The North stairwell will be marked for one way traffic up, and the South stairwells will be marked for one way traffic down. The downstairs hallways will be marked for one way traffic going East and North with those needing to go the other direction being asked to go through the auditorium. Areas of congestion including the bathrooms will be marked with standing circles to maintain 2 metre separation from other attendees not from you household. Bathrooms will be marked with a sign stating Maximum Occupancy Three and reminding users of social distancing requirements.

In the setup for an event, any chairs will be positioned to maintain 2 meter separation.

Common touch points – The common touch points will receive thorough cleaning between every event. Access to the cultural centre between events will require the attendee to sanitize all touch points. If an event spans greater than 4 hours, the common touch points will be sanitized at the 4 hour mark of the event. Any additional cleaning labour required will be included in fees for use of the facility.